# Change Request

## Date: 08/05/25

## Author: Zafar

## Version: 1.0

### Project Name:

### Date Request Submitted: 08/05/25

### Title of Change Request: IPv4 and IPv6 team member swap

### Change Order Number: 1

### Submitted by: Zafar

### Description of change requested:

### Swapping Zafar from IPv4 team to IPv6 team in swap of Kylie

### Events that made this change necessary or desirable:

### The default assigned teams

### Justification for the change/why it is needed/desired to continue/complete the project:

### The currently assigned team were out of balance based on the skills matrix

### Impact of the proposed change on:

Scope: No change on scope

Schedule: Effective immediately

Cost: No cost occurred

Staffing: 2 members swapped

Risk: Lowered the risk of imbalanced teams

Other: N/A

### Suggested implementation if the change request is approved:

Kylie will be under team lead of Thomas for the Ipv4 team and Zafar will be under team lead Nathan for the Ipv6 team

### Required approvals:

|  |  |  |
| --- | --- | --- |
| **Name/Title** | **Date** | **Approve/Reject** |
| **Zafar/Engineer** | **08/05/25** | **ZA** |
| **Kylie/Engineer** | **08/05/25** |  |
| **Thomas/Project Manager** | **08/05/25** |  |